# ICO logo rood.pngGuidelines for Workshop Leaders – ICO Open Graduate Spring School

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**Purpose of the ICO Open Graduate Spring School**

The ICO Open Graduate Spring School is an event for PhD-candidates in the domains of learning, instruction and/or education. This is a compulsory educational activity for ICO PhD-candidates, but also non-ICO PhD candidates from all over the world are welcome to attend the Spring School. We aim to have at least ⅓ of the participants to be non-ICO PhD’s. All participants are expected to attend the keynote speeches, attend the workshops and to give a presentation about their own research.

The study load of the full Spring School for the participants is 3 ECTS (84 hours):

-            8 hours: preparation of a workshop \*2 workshops

-            28 hours: preparation of presentation + preparation of peer-feedback

-            ca. 40 hours: attending two workshops (each 5½ hours f-2-f)  and the presentation sessions

It is also possible to participate in half of the ISS (1.5 ECTS), by attending either part A or part B of the Spring School.

The workshop leaders are part of the staff. Staff members are expected to play an active role in the student presentation sessions, either as a discussant or as chair of a session.

**The workshops**

During the Spring School, 8-10 workshops will be organized. The participants choose two workshops as part of their registration for the Spring School. There will be a maximum of 25 participants for each workshop.

Preferably, to ensure a varied programme, the thematic workshops are linked to different research themes, for instance the themes that are represented within ICO:

1. Learning and Instruction

2. ICT and Education

3. Workplace Learning

4. Teaching and Teacher Education

5. Domain Specific Instruction

6. Educational Design and Curriculum development

7. Schools and the societal context of education

8. Assessment, evaluation and examination

9. Higher Education

10. Neuroscience and Education

Besides thematic workshops there is room for methodological courses (qualitative, quantitative or mixed methods).

The workshops are on an *advanced* level. Rather than introducing a research field, they should provide an in-depth discussion of the state-of-the-art, with a focus on current theories, methodologies, future developments, etc..   
Each workshop is taught under responsibility of two workshop leaders (preferably an ICO fellow and an international colleague). Both workshop leaders are expected to set up the workshop in close cooperation with each other.

All workshops and (pre-)reading materials should be in English.  
Each workshop has a study load of approximately 14 hours, of which 5½ hours are to be face-to-face during the ICO Spring School itself. Pre-reading materials will be placed on the ICO Spring School-digital learning environment by the ICO Organizing Committee. These should be available 24 February 2025.

NB. There is no room for “homework” during or after the Spring school – homework assignments should be planned before the start of the Spring School, or during the f-2-f meetings.

The ICO Organizing Committee would like to receive a basic description of the workshops before 30 October. If the workshop is selected by ICO to be organized at the Spring School, we would like to receive the full description of the workshop.

**Student Presentations**

All participants are expected to present their own research. These PhD-project presentations are an important part of the ICO Spring School. Afterwards, a discussion will be started by one or two discussants - a staff member, and a PhD. This interaction between the PhD’s and senior experts makes the Spring School an interesting meeting with lively discussions that often provide PhD participants with fruitful ideas and new inspiration for their research. Also, it is an inspiring opportunity for PhD members get involved in the role of discussant.

All staff members are expected to be available during the Spring School as a discussant or chair at the student presentation sessions. You will be informed about your tasks during the presentation sessions in February 2025.

**Travel, accommodation and reimbursement**

Staff members will be offered free accommodation, board and travel. Accommodation is organized within the venue. However, staff members do not receive an honorarium. Travel arrangements have to be made by the staff members themselves. They can send the invoices of their travel expenses with a reimbursement form.

Staff members can claim their expenses *to a maximum* of € 750.

Expenses that exceed the amount mentioned above *will NOT be reimbursed*, unless other arrangements have been made with the local organizing committee beforehand.

# Preliminary programme ICO OGSS 2025

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Time | Monday (A) | Tuesday (A) | Wednesday (A/B) | Thursday (B) | Friday (B) |
| 9:00-10:30 |  | Presentation session II | Presentation session IV | Presentation Session V | CHECK OUT of rooms |
| 9:30-10:30 Keynote II |
| Break |  |  |  |  |
| 11:00-12:30 | Presentation session III | 11-13 Workshop A | Presentation Session VI | 11-13 Workshop B |
| 12:30-13:30 | Lunch | 13:00-14:00 Lunch | Lunch | 13:00-14:00 Lunch |
| 13:30-14:30 | Arrival | Social programme | 14:00 14:00  Goodbye part A,  Welcome part B | Social programme | 14:00 Closing session; |
| 14:30-16:30 | 16:00-17:15 Opening +  Keynote I | Workshop A | 14:30  Social event + dinner | Workshop B | Departure |
| Break |  |  |  |
| 17:00-18:30 | 17:30-18:30  Presentation session I | Workshop A | Workshop B |
| 18:30-20:00 | Dinner | Dinner | Dinner |
| 20:00-24:00 | Opening reception  Poster Pitch Staff  Getting to know each other |  | Party |

# Workshops previously organised at the ICO Spring Schools

2023 <https://sites.google.com/view/ico-iss2023/workshops>

A1 - Eye tracking in educational sciences

A2 - Multimedia and Educational Video; design, development, and application

A3 - Multilevel analysis

A4 - Team Learning & Collaborative Learning

B1 - Data visualization and data science in applied settings

B2 - Instructional design and essentials for blended learning

B3 - Critical perspectives on statistical methods in behavioral sciences

B4 - Mixed methods in educational research

**2020 Workshop name**

2020 <https://sites.google.com/view/icoiss2020/workshops> (cancelled due to COVID19)

A1 - Multilevel models with SPSS

A2 - Research on Task-Centered Learning Environments

A3 - Social Network Analysis in Educational Research

A4 - Team learning & Collaborative learning,

B1 - Literature reviews and meta analysis

B2 - Mixed Methods in educational research

B3 - One size does not fit all! Informative tools for characterizing individual differences in learning: Latent class, latent profile, and latent transition analysis

B4 - Exploring teachers’ professional agency: theoretical perspectives and methodological choices

B5 - Design-based Implementation Research

B6 - Digital transformation in Education: To monitor and predict or to explore and inquire?

2018 <https://sites.google.com/view/icoiss2018/workshops>

[A.1. Team Learning, Collaborative Learning](#_Toc497893348)

[A.2. Research on Task-Centered Learning Environments](#_Toc497893349)

[A.3. Why most research findings are false, and how we can do better](#_Toc497893350)

[A.4. Using process analysis methods in the context of educational research](#_Toc497893351)

A.5. Latent Class Analysis

[B.1. The Use of Eye Tracking in Educational Research](#_Toc497893353)

[B.2. Designing curriculum resources for impact](#_Toc497893354)

[B.3. What’s in a name? A closer look at (teacher learning in) various types of teacher collaboration](#_Toc497893355)

[B.4. Literature reviews and meta-analysis](#_Toc497893356)

[B.5. Social Network Analysis in Educational Research](#_Toc497893357)

# Form for workshop suggestions ICO OGSS 2025

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| --- |
| **Workshop name** |
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| --- |
| **Names Workshop tutors plus e-mail address** |
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| Availability of the suggested tutors has been checked: **Yes/No** |

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| **Workshop description** |
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| **Workshop objectives**: Please, give a short description of the objectives of the Workshop |
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| **Requirements/entry level**: List any entry level requirements for students (e.g. level of expertise or previous course work); and specify which books/materials should be read by PhD candidates who might not have the required prior knowledge |
|  |

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| --- |
| **Workshop programme:** i.e. lectures, small group work, assignments  Describe the activities during the workshop**.** Make sure the workshop also contains interactive elements (i.e. group assignments), not only lectures. |
|  |

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| --- |
| **Specification of the workload:** Describe the expected workload (in number of hours needed) of the different parts of the Workshop. Each workshop has 14 hours in total, of which 5 ½ hours face-2-face during the Spring School itself.   * (f-2-f meetings (=5 ½ hours), * number of hours for preparation: pre reading and making assignments   Note: there is no room for “homework” during or after the Spring School – homework assignments should be planned before the start of the Spring School, or during the f-2-f meetings. |
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